



# Village of Glen Carbon

151 North Main · P.O. Box 757 · Glen Carbon, Illinois 62034

Phone: (618) 288-1200 · Fax: (618) 288-1645

www.glen-carbon.il.us

## PARK RESERVATIONS

\*A \$50.00 **NON-REFUNDABLE** Park Rental Fee for all Park Pavilions, Gazebo and Bandstand will be assessed to ALL NON-RESIDENTS\*

I, \_\_\_\_\_ wish to reserve the following:

**Miner Park**

Pavilion # 1 \_\_\_\_\_  
Pavilion #2 \_\_\_\_\_  
Pavilion #3 \_\_\_\_\_  
Pavilion #4 \_\_\_\_\_  
Gazebo \_\_\_\_\_  
Bandstand \_\_\_\_\_  
Tennis Court \_\_\_\_\_

**Village Hall**

Pavilion #1 \_\_\_\_\_  
Pavilion #2 \_\_\_\_\_

**Citizens Park**

\*Ballfield \_\_\_\_\_

**Cottonwood**

Pavilion \_\_\_\_\_  
**Yanda Cabin** \_\_\_\_\_

on \_\_\_\_\_, \_\_\_\_\_, from \_\_\_\_\_ to \_\_\_\_\_. I realize that I am responsible for any damages that may occur to the \_\_\_\_\_ while I am reserving it. I further understand that it is unlawful to willfully mark upon, deface, damage, destroy, staple or nail any signage or decorative materials to any wooden or metal structures as stated in Ordinance 98-16. Also, if any additional structures ( tents, tables chairs, BBQ Grills, inflatable items, etc.) are to be used I will list them in the above column marked Additional.

\*When you arrive at the \_\_\_\_\_ and find someone else using it, please show them a copy of this form. If they refuse to leave, call the Glen Carbon Police Department at 288-9411, they also have a copy.

If you have any questions, please feel free to call my office.

\_\_\_\_\_  
Signature of Person Making Reservation

\_\_\_\_\_  
Public Works Coordinator

# RELEASE OF LIABILITY

I (We), the undersigned, for and in consideration of the Village of Glen Carbon, Illinois, an Illinois municipal corporation, granting to me (us) the permission to utilize real estate owned by the Village of Glen Carbon, Illinois – the receipt and sufficiency of said consideration is hereby acknowledged – do hereby release and discharge the Village of Glen Carbon, its officers, agents, and employees from any and all liability resulting from or occasioned by the use of the following real estate on the following date(s) and for the following purpose(s):

Location: \_\_\_\_\_, Glen Carbon, IL

Date(s): \_\_\_\_\_ Time: \_\_\_\_\_

Estimated Number in Party: \_\_\_\_\_

Purpose(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned further agrees to indemnify and hold harmless the Village of Glen Carbon, Illinois, and its officers, agents and employees from any and all liability (including attorney's fees, costs and expenses) incurred by the Village of Glen Carbon arising from the undersigned's use of the above designated real estate on the above designated date.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title (Print): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

**\$50.00 NON-RESIDENT FEE PAID**

\_\_\_\_\_

\_\_\_\_\_ Date

### ADDITIONAL INFORMATION

Please be advised of the following information when utilizing Village of Glen Carbon Park Facilities:

1. All **NON-RESIDENTS** will be assessed a **\$50.00 NON-REFUNDABLE** Park Rental Fee for all Park Pavilions, Gazebo and Bandstand.
2. There is **no water available** at Miner Park except in the restroom facilities.
3. Pavilions 1-4 and the Bandstand at Miner Park have electricity. If a breaker trips during your event **the Village will not send out any park staff** to reset the breaker. Breakers will be reset on the next working day.
4. Please **place all trash in the trash cans** provided. Village staff will collect and dump the trash cans during normal working hours.
5. If you need to move tables from one pavilion to another please make sure you **return the tables to the pavilion you have taken them from after your event.**
6. Please **keep a copy of your reservation form with you** on the day of your event.

**VILLAGE OF GLEN CARBON  
APPLICATION TO HAVE/SERVE ALCOHOL**

**\*Please Note All Requests to have Alcohol will require a five (5) day review period.\***

Applicants Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Description of Event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Time Event Begins: \_\_\_\_\_

Time Event Ends: \_\_\_\_\_

Estimated Number in Party: \_\_\_\_\_

\_\_\_\_\_  
Applicants Signature\*\*

**\*\* Signature indicates that you understand the following:**

- 1) The public land use rules and regulations of the Village of Glen Carbon and agree to take responsibility for compliance with said public land use rules and regulations.**
- 2) Applicants MUST be 21 years of age.**
- 3) Applicants understand and take responsibility to comply with all Village and State of Illinois Liquor regulations.**
- 4) Applicants are to provide a VALID State Identification card at the time of application.**

**Reviewed by Glen Carbon PD:**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

\_\_\_\_\_ **Approved**

\_\_\_\_\_ **Not-Approved**

\_\_\_\_\_  
**Robert L. Jackstadt, Mayor**

\_\_\_\_\_  
**Date**